Department of Agricultural Economics, Sociology, and Education

UNDERGRADUATE INTERNSHIP PROPOSAL FORM

Student Name: _______________________________  ID: _________________________________ 
Email: ________________________________  
Course Name/Number: _________________________Section: _________ Credits: _________
Circle: FALL SPRING SUMMER Year: _______________ 
GPA: _________________________

Completed major-specific requirements (please list):
_____________________________________________________________________________________
_____________________________________________________________________________________

The following information should be completed and typed on a separate sheet of paper and attached to this form.

• Internship firm/organization name
• Address of organization
• Internship job title
• Internship site supervisor name, email address, and phone number

Hours to be completed: _________________ (each credit is worth 45 hours of work)

1. Describe the expectations for work to be completed this semester: (hours per week, for example)
2. Describe the learning objectives and internship activities
3. Describe agreed-upon criteria for student's evaluation
4. How did you find this internship?

Approved by (Faculty Supervisor) – Print Name: __________________________________________
Signature of Faculty Supervisor: _________________________________ Date: ______________
Signature of Site Supervisor: ____________________________________ Date: ______________
Signature of Student: __________________________________________ Date: ______________

*Please return completed form with attached documentation and signatures to 201 Armsby for scheduling. To avoid a fee, credits should be added prior to the end of the drop/add period.