

# Professional Development Plan

Teacher: \_\_\_\_\_ Date: \_\_\_\_\_  
School District: \_\_\_\_\_ Discipline/Subject: \_\_\_\_\_  
Administrator/Supervisor: \_\_\_\_\_

Note. As a part of the Professional Development Plan, it is recommended that teachers remain cognizant of the professional teacher certification and licensure process so that requirements for renewal and advancement become an integral part of the Professional Development Plan.

Standard: \_\_\_\_\_ – \_\_\_\_\_  
Criteria: \_\_\_\_\_ – \_\_\_\_\_

Goal (with targeted date):

Standard: \_\_\_\_\_ – \_\_\_\_\_  
Criteria: \_\_\_\_\_ – \_\_\_\_\_

Goal (with targeted date):

Standard: \_\_\_\_\_ – \_\_\_\_\_  
Criteria: \_\_\_\_\_ – \_\_\_\_\_

Goal (with targeted date):

Related Comprehensive School Improvement Plan (CSIP) Goals(s):

## Strategies (Action Steps) for Achieving Goals

Teacher will:

Mentor, Supervisor, and/or Administrator will:

Assessment Methods:

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### PLAN APPROVAL

\_\_\_\_\_  
Teacher's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's/Supervisor's signature

\_\_\_\_\_  
Date

REVIEW RESULTS

Plan Completed

Plan Revised

Plan Continued

\_\_\_\_\_  
Teacher's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's/Supervisor's signature

\_\_\_\_\_  
Date

Source: *Guidelines for performance-based teacher evaluation* (1999). Missouri Department of Elementary and Secondary Education. Jefferson City, MO.